



*Dedicated to the protection, interpretation  
and presentation of battlefields*

[www.battlefieldstrust.com](http://www.battlefieldstrust.com)

## **Battlefields Trust – Health and Safety Policy Statement**

### **1. Purpose**

To manage health and safety risks effectively for all those volunteering, \*working for or participating in events or activities organised by the Battlefields Trust

Provide clear instructions and, where necessary, training to all volunteers or workers so that they can discharge their roles and responsibilities in a safe and secure way.

Engage and consult volunteers and workers on day-to-day health and safety conditions

Ensure that venues used by the Battlefields Trust for events are safe and healthy

**\*Note:** Whilst the Trust does not currently employ staff, the Policy Statement has been prepared to include relevant provision should staff be employed at a future point in time.

### **2. Responsibilities for health and safety**

1. Overall and final responsibility for health and safety:

The Chair of the Board of Trustees of the Battlefield Trust

2. Day-to-day responsibility for ensuring this policy is put into practice:

Operations Director of the Battlefields Trust

3. Responsibility for ensuring health and safety standards are maintained/improved rests with the following people for the areas described:

**Operations Director** - ensuring that the necessary processes and instructions for risk assessments are in place for Regional Chairs and to undertake risk assessments for national events. With Regional Chairs, ensuring that local volunteers are consulted regularly on health and safety matters. Asking Battlefields Trust officers and workers at least annually about health and safety.

**Regional Chairs** - ensuring that volunteers in their region have received appropriate instruction and that risk assessments are undertaken for activities in their region. Asking local volunteers about health and safety at least annually.

**Research and Threats Coordinator** - ensuring that risk assessments are undertaken for all battlefield survey activity

4. Anyone organizing or participating in Battlefields Trust activities should:

- co-operate with Battlefields Trust officers on health and safety matters;
- take reasonable care of their own health and safety; and
- report all health and safety concerns to an appropriate person (as detailed above)

### **3. Arrangements for Health and Safety Risk Assessment**

Risk assessments must be conducted for activities involving volunteers, Battlefields Trust officers and participants where health and safety may be at risk. This includes, but is not limited to, battlefield walks, battlefield survey work, conferences and other public events

### **4. Training**

All Battlefields Trust volunteers and workers will be required to have read this policy statement and to have been given instruction in undertaking risk assessments, including using templates developed for that purpose

### **5. Consultation**

All Battlefields Trust volunteers and workers will be consulted at least annually on health and safety matters

### **6. Evacuation**

Evacuation routes for premises used by the Battlefields Trust will be checked by event organisers and participants will be informed of these at the start of the event.

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